

Dear Applicant,

Thank you for your interest in applying for funding from the Student Activities Fee for FY20. The Committee is excited to spend time getting to know the unique ways that your organization, program, or project contributes to the vitality of student life at Georgetown.

The following application is designed to give the Committee a better picture as to the impact your organization, program, or project makes on student life. The application is organized into three parts, A through C, explained in detail below. The Committee will hold two informational sessions to provide a comprehensive overview of the process and will hold office hours during the duration of the application period. Please refer to the email announcement of this application for specific dates and locations.

While the Committee will consider each Part B application it receives, it maintains the right to deny a Part B application from entrance into Budget Summit and full consideration for funding. As you complete your application, please keep in mind that the Committee will likely receive far more requests than the Student Activities Fee can accommodate. This fact necessitates the Committee make near-impossible judgements regarding the positive impact that each dollar allocated can make to enhance student life.

The Committee thanks you for the time and effort spent compiling your financial data and answering our questions. We look forward to working with you throughout this process.

Best Regards,

Hayley Grande

Chair, GUSA Finance and Appropriations Committee

GUSA Finance & Appropriations Committee

**FY20 Budget Summit**

Student Activity Fee Funding Application

(APPLICATION B- For Non-Advisory Boards)

Please email this application and accompanying materials to gusafinapp@georgetown.edu by **Sunday, February 10, 2019 at 11:59 pm.**

**PART A.**

Name of Organization: Center for Social Justice Research, Teaching & Service

Mission of Organization:

The Center for Social Justice Research, Teaching and Service (CSJ) is a concrete and imaginative manifestation of the University’s mission and commitment to “justice and the common good.” CSJ has a mission that is simple to state but far-reaching in its implications:

In order to advance justice and the common good, CSJ promotes and integrates community-based research, teaching and service by collaborating with diverse partners and communities.

CSJ is guided by that mission as it strives to consolidate and develop work in its three key areas: community and public service, curriculum and pedagogy, and research. It incorporates and builds on decades of vibrant student direct service and social action, and the learning those foster, whether from tutoring and mentoring or educating and organizing. Georgetown University has long been known for the compassionate service and social action of its students. CSJ is home to both staff- and student-led programs that energize community and public service and social action in the District and beyond. This work, along with new opportunities, is integrated and enhanced through collaboration with the curriculum-pedagogy and research work of CSJ. CSJ’s work is done in collaboration with other University offices, individuals, and programs that seek to develop the University’s work in justice, thereby making such work more visible, better coordinated and more fruitful. Ultimately, more students, faculty and staff will be able to channel their scholarly and personal energies into working creatively with others to make a difference with and for the residents in the District of Columbia’s most challenged neighborhoods, and for those in the world beyond.

GMS Worktags: CC2214 | PG999999 | 1701 | PP2001

Total Amount of Funding Requested: $10,000

**PART B.**

Please complete the Financial Information (B) FY20 excel document and attach it to your email submission.

**PART C.**

Please answer the following questions in detail and provide any relevant documents:

1. Describe the program/project you would like to fund, implement or enhance.

The Center for Social Justice proposes up to $10,000 for a summer housing awards fund for students participating in CSJ’s summer social justice programs. Approximately 60-100 student volunteers will work with hundreds of DC families during the summer in schools, community centers, drop-in shelters, and on-campus. This proposed project will provide a fellowship fund and direct support for these students in several different summer programs.

CSJ has several summer programs based in Washington, DC and internationally. The DC-based programs continue our spring- and fall-semester model of student-driven programs and leadership. The fellowship award will provide $500-$1,000 to the students, dependent on their financial need. The funds provided by GUSA will be leveraged and combined with CSJ funds to provide additional funds to these students to participate in these summer programs.

These committed funds are in addition to housing for 20-22 students in CSJ’s full-time summer programs, and is mainly focused on the multiple part-time programs, which are vital to the University’s commitments in the community. Students who receive CSJ summer housing will not be eligible for the summer housing awards.

1. How are decisions made about the direction of this program? How are students  
   involved in the decision making process?

Projects and programs in this request will benefit students involved in CSJ. A key aspect of CSJ’s leadership model is that regardless of the program/organization funding and authority, CSJ programs and projects are highly student-driven, and students are an integral part of decision-making, at both the planning and implementation stages.

The summer housing awards are in response to student requests. In each of the past four years, CSJ has committed over $10,000 in funds to students during the summer. The years in which GUSA has cosponsored this fund, more students were able to benefit from deep summer social justice experiences.

1. In what ways does this program/project enhance student life at Georgetown  
   University? How many students will it affect?

By providing a summer housing awards, students would benefit from being able to concentrate on their summer social justice commitments, as opposed to seeking second or third jobs to afford housing or other expenses. While some students apply their Federal Work Study Awards to these positions, the commitments do not necessarily allow students to find additional or other jobs to help with expenses. Summer housing and living expenses are the main reasons why a student who is most interested in these meaningful social justice and leadership opportunities ends up not accepting the position.

1. What funding sources currently support this program? Will these sources continue to provide funding at the same level this year? What other sources have been explored before coming to GUSA?

CSJ has allocated its limited resources for the summer housing awards. The final amount is not yet determined, and dependent on continued efforts to secure funding. When GUSA funding was not available for FY18 and FY19, CSJ provided these funds for summer students, but less students were awarded a fellowship than in past years. The more funds that CSJ can secure, the more students will benefit from participating in deep engagement in high impact practices.

1. Will this program comply with all University policies?

Yes, this proposal complies with University policies.

1. What level of financial risk does this project entail?

There is a negligible amount of financial risk in this project.

1. In what way will this program/project expand or relieve a financial burden on  
   students participating in this program?

The summer housing award has a direct financial relief for students. Since the award is based on financial need, those students with the highest financial need will receive an award until funds are depleted. When matched with CSJ sources of funds, GUSA’s allocation can be leveraged to affect many students.

1. What is the long-term financial impact of this project? Will there be ongoing  
   maintenance costs?

There is no long-term financial impact. Funding will expand and deepen the program, in addition to funds contributed by CSJ’s current funding.

1. Will this program need more money in future years? To the best of your ability  
   provide information on project costs for the next two years.

Yes, at the same costs in future years at $10,000/year. The amount would only reduce as CSJ continues to seek and secure additional funding.

1. Has your organization/group previously applied to the Budget Summit? How much was the organization allocated? How was it used?

Yes, CSJ has applied in the past. CSJ did not receive funds in FY15, FY18, and FY19 but have in other years and received a varying amount up to $15,000 in each of those years.

**CERTIFICATION:**

By signing below, I hereby certify that the information enclosed is accurate to the best of  
my knowledge.

**Funding Request Form Submitted By: Ray Shiu, Associate Director, Center for Social Justice Research, Teaching & Service**

**Name of Group Student Chair: Andria Wisler, PhD, Executive Director, Center for Social Justice Research, Teaching & Service**

**Signature (type your name): Ray Shiu**

**Name of Group Advisor: N/A**

**Signature (type your name): Ray Shiu**

**Date: 2/10/2019**

**Contact Email: ray.shiu@georgetown.edu**

**Contact Phone Number: 202.687.8834**